

This standard certificate includes key details such as study period and enrollment and can be used in place of most formats required by home universities or scholarship institutions. Some specific forms such as the Learning Agreement will continue to be issued separately.

EXCHANGE PROGRAM CERTIFICATE

- Student Name
- Date of Birth
- Name of Home Institution
- Name of Host Institution
 - Program Name
 - Affiliated Faculty
 - Student Status
- Full-Time or Part-Time
- Exchange Study Period: from ~ to ~
(Actual Dates of physical Attendance)
 - Orientation Date:
- Registration Period: from ~ to ~

Signature of the Divisional Head of the Host Institution

Issuance Date

Contact Information

are also provided.

☐ Exchange Program Certificate 交換留学証明書

Refer to the sample page above for details of the information included in this certificate.

This format will be Issued in place of most formats required by partner universities or scholarship institutions, such as arrival/departure certificates.

☐ Academic Transcripts 成績証明書

UOsaka Official Academic Transcripts will be mailed directly to students' home universities approximately two months after the completion of the exchange program under normal schedule; no request is required.

After this initial issuance, additional requests can be accommodated upon request.

☐ Enrollment Verification 在籍証明書

UOsaka Official Enrollment Verification Certificate issued **during** the student's enrollment period will list only the enrollment (registration) start date.

If issued **after** the enrollment period, it will list both the enrollment (registration) start date and end date.

☐ Learning Agreement 履修科目証明書

Learning Agreement, which lists registered classes, may be submitted in format specified by partner universities or scholarship institutions, as UOsaka do not provide a university-specific form.

Signatures for Learning Agreements will be provided only after pre-course registration is completed (around mid-April / mid-September). Documents for tentative or unconfirmed classes cannot be signed.